



**Hittin' pause on the face time this month. but join us
at this informational free webinar:**

When: Tuesday, October 15, 1:00pm-1:30pm

Where: Webinar

Address: N/A

What: Contoural Information Governance Webinar Series

Who: Webinar Series for RIM Professionals

[Click here](#) to register

Retention Schedules to Drive A Modern Strategy

Webinar Series for RIM Professionals

Many records retention schedules started from within hard-copy, paper-based records programs. Yet today more than 95% of the documents organizations create or receive are sourced in digital format. In a world of rapid change and technological advance, along with ever more complex regulations and compliance requirements, the approach to creating an effective Records Retention Policy and Schedule needs to accommodate these changes. Programs based on paper-centric record retention schedules are much more difficult to execute and ensure compliance, when electronic information is the dominant format.

Join us as we discuss how to a modern records retention schedule can drive a modern strategy.

This webinar is part of Contoural's Information Governance Series for RIM Professionals.

President's Message October 2019

President's Message

With the smell of pumpkin spice lattes in the air, autumn has officially fallen on Jacksonville. What a better way to start the season than by participating in this month's ARMA activities!

In lieu of an in-person meeting, we are linking to a free webinar hosted by our friends at Contoural. The subject is one that is never far from our hearts—Records Retention! Contoural will be live, presenting "Retention Schedules to Drive a Modern Strategy". What do you do about retention as records morph from paper-based to digitally-sourced? Please join us on October 15, 2019 from 1:00pm to 1:30pm. The registration link is [here](#).

October is Breast Cancer Awareness Month. This year, ARMA Jax's charity is the American Cancer Society. We invite you to join Team ARMA JAX on Saturday, October 19 in the Making Strides Against Breast Cancer 5K Walk. If unable to join us in this Walk of Hope, please consider a donation. Register to walk or make a donation [here](#). Your Board of Directors thanks you for your consideration and support.

Carole LaRochelle will be co-presenting on an IAPP Web Conference: Build Your Foundation: Strategies & Tools for Managing Retention & Personal Data Risks on October 24, 2019 from 4:00pm to 5:00pm. This is a free webinar. You can [register here](#).

Next month, we'll continue to show our support to the community by participating in [America Recycles Day](#). Details forthcoming!

Did you notice our updated newsletter banner? Connect with us on LinkedIn & Facebook!

Tony Atkins CDIA+ BPM
President, ARMA International Jacksonville, FL Chapter

PS – Remember, if your membership has lapsed, we encourage you to [rejoin](#) the ARMA Jacksonville Chapter.

SAVE THE DATE:

Friday, November 15

Community Shred Event 10:00am to 5pm

2 Locations:

Metropolitan Park – Parking Lot F

Bank of America parking lot

301 3rd Street, Neptune Beach





ARMA FLORIDA SUNSHINE CONFERENCE
Facing the Future Together
FEBRUARY 20 - 21, 2020
Embassy Suites by Hilton — Orlando Lake Buena Vista Resort

Join professionals who manage and govern information assets for a two-day conference full of excellent networking and educational topics that will assist you in managing your program today and in the future.

Full Conference Registration \$225 (register by 1/31/20)
 — Save with Early-bird Registration \$175 (through 11/30/19)
 — Late Registration \$250 (on or after 2/1/20)
*Applying for CMP and IGP Credit Hours

Pre-Conference Training \$125 — Wednesday February 19, 2020
 ICRM Certified Records Analyst (CRA) Track- Review and prepare for the Certified Records Manager Test Parts 2, 3 and 4.
 Full conference attendance is not required.

www.ARMAFLORIDA.ORG

ARMA FLORIDA CHAPTERS
 FLORIDA GULF COAST | JACKSONVILLE | ORLANDO | PALM BEACH-TREASURE COAST

More information about the ARMA Florida Sunshine Conference available [here](#)



Jacksonville ARMA Lending Library

Did you know that there are books available to ARMA Jacksonville members to borrow? Check out the [re-source list](#) to see what is available!

Volunteers Needed

We're looking for a few good people who don't mind volunteering some of their talent and a little time to help the Chapter.

The areas we need help with are:



Cub reporters: current events, timely info for newsletter/webpage.

Welcome committee: be a greeter at our meetings and make guests/members feel welcome!

We are a small but dynamic chapter and we are growing... Please reach out to me or any of the other Board members if you can share your talent.

Welcome to Michael and Liz!
 We are thankful for you!

ARMA JAX Board of Directors

	Tony Atkins, CDIA+ BPA, President Iron Mountain.
	Carole LaRochelle, MLIS, CIPM, Vice President & Programs PGA TOUR
	Kim Beach, Secretary Regency Centers
	Michelle Rader, Treasurer Community First Credit Union
	Michael DeVanna, Membership Chair Florida Blue
	Elizabeth Bourland, Webmaster Chair Regency Centers
	Odia Mapa, Editor PGA TOUR



Making Strides Against Breast Cancer events raise money for the American Cancer Society's efforts to save lives from breast cancer. They raise awareness about breast cancer prevention. They honor survivors.

Please join the ARMA Jacksonville team as we participate in the Making Strides Against Breast Cancer event, and help us make it a special, fun day.

Saturday, October 19, 2019

TIAA Bank Field - East Club Plaza

Registration 7am / Walk 9am

If you can't join us, please **consider making a donation and help me reach my fundraising goal.** [Click here to join or donate!](#)



READY . COMPLIANT . IN CONTROL .

Contoural Information Governance Webinar Series for RIM Professionals

Retention Schedules to Drive a Modern Strategy – 10/15/19 at 10am Pacific/1pm Eastern

Registration: <https://attendee.gotowebinar.com/register/983116628947052803?source=Jacksonville>

Office 365 Building Blocks and Strategies – 11/19/19 at 10am Pacific/1pm Eastern

Registration: <https://attendee.gotowebinar.com/register/6818978003240320515?source=Jacksonville>

Creating a California Consumer Privacy Act Action Plan – 12/10/19 at 10am Pacific/1pm Eastern

Registration: <https://attendee.gotowebinar.com/register/7799211311100363267?source=Jacksonville>

Building Your Business Case for Information Governance – 1/21/20 at 10am Pacific/1pm Eastern

Registration: <https://attendee.gotowebinar.com/register/7640636445607830019?source=Jacksonville>

Creating and Maintaining an Updated Privacy Policy – 2/18/20 at 10am Pacific/1pm Eastern

Registration: <https://attendee.gotowebinar.com/register/4791539034761349123?source=Jacksonville>

Controlling Sensitive information in Office 365 – 3/10/20 at 10am Pacific/1pm Eastern

Registration: <https://attendee.gotowebinar.com/register/6578453237595558657?source=Jacksonville>

ARMA JACKSONVILLE FL CHAPTER

Speaker & Event Schedule*

2019-2020

MONTH	SPEAKER / EVENT	TOPIC	LOCATION
SEPTEMBER 12	Edward Craig Cloud Architect	<i>Understanding Cloud Technology</i>	Community First Credit Union 637 North Lee Street, Jacksonville 32204
OCTOBER 15	Contoural Information Governance	<i>Retention Schedules to Drive a Modern Strategy</i>	Webinar Series Visit https://jacksonvillearma.com/index.php to register
OCTOBER 19	<i>Making Strides Against Breast Cancer</i>	Community Event 5K Walk	TIAA Bank Field 1 TIAA Bank Field Drive Jacksonville 32202
OCT. 21-23	ARMA InfoCon 2019	Annual Conference	Gaylord Opryland 2800 Opryland Drive Nashville, TN 37214
NOVEMBER 15	<i>America Recycles Day!</i>	Community Shred Event 10 am to 5 pm	Metropolitan Park – Parking Lot F Bank of America parking lot 301 – 3 rd Street, Neptune Beach
NOV. 19-21	IG Basics/Advanced Robert Smallwood, MBA, CIP, IGP	Instructor-Led Classroom Training	University of Miami Business School Miami, FL
DECEMBER 5	IAPP & ARMA JAX Chapters	GDPR – Where Privacy & RIM Intersect	TBD
JANUARY 16	Amazon Fulfillment Center	Presentation & Tour	13333 103rd Street, Jacksonville 32221
FEB. 20-21	<i>Facing the Future Together</i>	ARMA Florida Sunshine Conference	Embassy Suites by Hilton Orlando Lake Buena Vista Resort
MARCH 19	Cummer Museum of Art & Gardens	Presentation & Tour	829 Riverside Avenue Jacksonville 32204
APRIL 16	Nick Potvin, CIPT	<i>Compliance is an Opportunity – Leveraging Regulation</i>	Community First Credit Union 637 North Lee Street, Jacksonville 32204
MAY 21	Kim Beach & Elizabeth Bourland	<i>Organizing & Tracking Hardcopy Files</i> Voting – Board of Directors	Regency Centers One Independent Dr., Training Room #1 Jacksonville 32202
JUNE 18	Michael DeVanna, CRM Cheryl Webber Jasen Hutchinson	<i>RIM Cross-Over in Corporate, Public & Academic</i> Panel Discussion & Presentation	Community First Credit Union 637 North Lee Street, Jacksonville 32204
JULY TBD	Board of Directors & Members Annual Meeting	Strategy / Planning Session	TPC Sawgrass, Clubhouse Ponte Vedra Beach 32082
AUGUST	No Meeting – Enjoy the Summer!		

*Speaker & Event schedule subject to change



Meeting and BOD Call Schedule for more information please visit <https://jacksonvillearma.com>

2019 to 2020

Aug 2019						
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Jul 2020						
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Chapter Meetings

BOD Meetings

Making Strides Against Breast Cancer of Jacksonville 10/19/2019

Contoural Information Governance Webinar Series for RIM Professionals; 10/15,11/19,12/10,1/21,2/18,3/10

ARMA Conference Nashville 10/20-23/2019

IGP Training Miami 11/19-21/2019

Sunshine Conference 2/20-21/2020 Pre-Conference 19th